

Citizen-Centric Report

Department of Commerce, Rota FY 2021



Mission Statement

The Department of Commerce on Rota exists to promote economic Growth in partnership with our local community, businesses, schools and government agencies through the regulation and promotion of commercial exchange.

Departmental Overview

The Department of Commerce Rota, was established by CNMI Public Law 1-8 and serves as the center for processing all Workman's Compensation Clearance Application as part of the business license application process. The Department is also in charge of collecting data for both government and businesses and enforcing laws pertaining to the purchase, sale and distribution of alcohol, tobacco and betel nut products. As established by Public Law 1-8 the department is mandated to perform the following:

Departmental Mandates

- To stimulate, encourage and regulate private investment including foreign investment.
- To establish policies and procedures and administer laws regarding commercial resources.
- Do all things necessary to stimulate economic growth in the private sector.
- ◆ Collect, tabulate, analyze and publish statistical data

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Divisions

- 1 Administrative Division
- 2 Central Statistics Division
- 3 Alcohol Beverage and Tobacco Control
- 4 Weights and Measures

DEPARTMENT OF COMMERCE STAFF



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Our Progress



PROMOTING TOURISM

Above DOC Director Dean Manglona, Mayor Efraim M. Atalig, Saipan Chamber of Commerce, MVA board members and others gather to sign the Hafa Adai and Tirow pledge to enhance tourism in the CNMI by committing to promote our islands culture and heritage.



SBDC COLLABORATION

The Department of Commerce, Rota in collaboration with SBDC worked to provide one on one consultations to support local businesses, impacted by the economic affects of COVID-19 . This service was provided through SBDC 's consultant Mr. Jared Isleman at the newly established Rota Business Incubation Center.



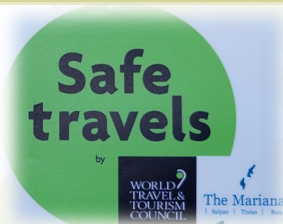
STREET NAMING PROJECT

Above OPD Director Kodep Ugumoro-Uludong, Commerce Director Dean Manglona (Rota), Mayor Atalig (Rota), Mayor Apatang (Saipan), Mayor Aldan (Tinian), and Saipan Mayor's Staff is seen above meeting to discuss the street naming projects on all three islands. As a result, project details will now be shared regularly amongst all 3 islands and the Northern islands to expedite project completion.



YOUTH TRAINEE

This summer Mr. Ambrosio Alubia Jr. (MOR Youth Trainee) got an opportunity to work with the staff of the Department of Commerce, Rota gaining both work experience and training.



TRAVEL BUBBLE

The Department of Commerce, Division of ABTC continue to play a critical role in cooperation with the COVID-19 taskforce and MVA to ensure businesses adhere to the new guidelines intended to reopen the CNMI 's tourism industry.



CAREER DAY

Above DOC staff are seen actively supporting DOL's 2021 Career connect and Job Fair, for those seeking employment in the Public and Private Sectors.



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Revenue and Expenditures

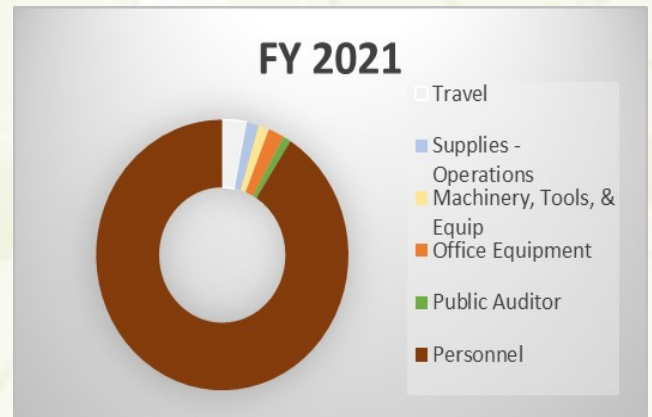
REVENUE GENERATED

	W&M	REGISTRAR	ALC/B.NUT LIC. FEE	ALC /B.NUT APP. FEE	TOBACCO
FY 2020	\$470	\$840	\$10,350	\$5,643	\$210

	W&M	REGISTRAR	ALC/B.NUT LIC. FEE	ALC /B.NUT APP. FEE	TOBACCO
FY 2021	\$440	\$875	\$12,425	\$1,100	\$1,460

PERSONNEL

	FY 2020	FY 2021
Wages and Salaries	\$100,851.00	\$69,305.00
Wages and Salaries Ungraded	\$45,000.00	\$36,000.00
(Fringe Benefit) 401K / FICA / Health/ Medicare / Insurance	\$13,272.00	\$9,951.00
OT/Compensation	\$ 0	\$ 0
Totals	\$159,123.00	\$115,256.00



PERFORMANCE INDICATORS

Services	FY 2020 Activities	FY 2020 Revenue Generated	FY 2021 Activities	FY 2021 Revenue Generated
Alcohol Beverage and Tobacco Control	88	\$16,203	187	\$14,985
Weights and Measures	18	\$470	12	\$875

Services	FY 2020	FY 2021
Central Statistics Division	15	10
Economic Development	15	11
Workman's Compensation Com-	139	135

EXPENSES

	FY 2020	FY 2021
Travel	\$0	\$3,928.75
Communications	\$3,029.65	\$0
Repair and Maintenance	\$1,811.88	\$0
Supplies – Offices	\$3,106.95	\$0
Supplies - Operations	\$0	\$1,994
Fuel & Lubrication	\$2,000	\$0
Freight and Handlings	\$575	\$0
Machinery, Tools, & Equip.	\$0	\$1,719.46
Office Equipment	\$0	\$2,624.96
Printing/ Photo Copying	\$1,602.37	\$0.00
Public Auditor	\$969.43	\$1,232.64
OTHERS	\$0	\$0
Totals	\$13,095.28	\$11,499.64



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Moving Forward

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Key Challenges

- ◇ A Sunset Provision under Public Law 21-37 states that “If the CNMI Department of Commerce is unable to procure and implement an online platform for the submission and processing of documents by December 31, 2022 all new and increased fees established by this act shall be reduced by 25%”.
- ◇ COVID 19 also continues to impact the local economy limiting travel and negatively affecting many local businesses on Rota.

FY 2022 GOALS and OBJECTIVES

Goal 1: Support the growth of small business, by establishing the Rota Business Incubation Center. Our objective is to design and deliver programs that will enhance and promote the creation of small businesses. So far we continue to work with the International Economic Development Council in developing these programs.

Goal 2: Establish a youth Entrepreneurship program on Rota. Our progress: The Department of Commerce, Rota has partnered up with PSS, NMC and SBDC to establish the “The Inos Innovation Business Bootcamp” in memory of the late Educator Dr. Rita Hocog Inos. Our objective is to offer our local youth an opportunity to learn and develop their skills in business. Thus far a total of 11 students successfully completed the program, each earning a total of 3 college credits towards a degree in Business Management from the Northern Marianas College.

Goal 3: Enhance and improve our local agriculture and fishing industries. Our Progress: The department of Commerce, Rota is now working closely with the Department of Lands and Natural Resources along with the International Economic Development Council and a non-profit organization known as the Rota Island Specialty Crop Association (RISCA) in an effort to collect data that will be used to generate specific data sets for our local farmers, fishermen and local regulatory agencies to use to forecast seasonal catches and production rates.

Key Highlight: Youth Entrepreneurship Program

After months of planning the Department of Commerce, Rota in collaboration with PSS, NMC, SBDC and other key partners, successfully developed a Youth Entrepreneurship program dubbed the name “Inos innovations business bootcamp” after the late educator Dr. Rita Hocog Inos. To the right is a picture of the Secretary of Commerce, Edward Deleon Guerrero and Mr. Kiyoshi Cody from the CNMI STEP program conducting presentations to help students understand the roles and functions of the CNMI registrar and the State Trade and Expansion Program.



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