



# Joeten-Kiyu Public Library Citizen Centric Report for FY 2019



## Our Mission:

*The Joeten-Kiyu Public Library (JKPL) is the Commonwealth of the Northern Mariana Islands State Library (CNMISL) information hub, preserving CNMI's cultural heritage and connecting people, libraries and government to the resources and tools they need to succeed and to build a strong community.*

## About JKPL

The Joeten-Kiyu Public Library (JKPL) is an essential part of the Commonwealth of the Northern Mariana Islands (CNMI) community. NMI PL 7-18 established the Commonwealth Library Council and Joeten-Kiyu Public Library as the CNMI State Library. NMI PL 15-120 qualified JKPL as an eligible educational institution to receive educational tax credit contributions.

Thanks to the contributions of two prominent local businessmen, Jose "Joeten" Camacho Tenorio and Manuel "Kiyu" Seman Villagomez, the Joeten-Kiyu Public Library opened its doors on December 19, 1991.

JKPL is the only public library located in Saipan. JKPL oversees the technical aspects of library operations for the Antonio C. Atalig Memorial Library on Rota (RPL) and Tinian Public Library (TPL), in collaboration with the respective mayors of both municipalities, leveraging both annual CNMI government appropriations and federal funds primarily from the Institute of Museum and Library Services (IMLS).

JKPL proudly offers an expansive library collection of over one hundred and nine thousand (109,000) items, an increase in number of four thousand three hundred and ninety (4,390) new items added to our collection. As well as an assortment of year-round library programming and community outreach platforms that serve the informational, recreational, and literary needs of an island community with a population of approximately 53,883<sup>1</sup>.

The JKPL is classified as an Independent Program under the Office of the Governor. The Library Director oversees the Joeten-Kiyu Public Library. There are 19 FTEs, which meets the minimum threshold of staffing levels at this time to keep our public libraries in "good standing" with our grantor agencies.

<sup>(1)</sup> Source: 2015 CNMI 11th Statistical Yearbook, Central Statistics Division, Department of Commerce

## Our Strategic Goal #1: Literate CNMI

1) Develop and support **Adult literacy services and programs** in libraries.



2) Develop and support **early and emergent literacy services and programs** in libraries.



3) Develop and support **services and programs that support and encourage reading and community involvement.**



## Our Strategic Goal #2: 21st Century Skills

1) Provide **training and develop opportunities** for library staff to ensure they are equipped to assist the public to acquire 21st century skills.



2) Develop library services that support various literacy activities or programs that advocate 21st Century Skills.



3) Encourage libraries to leverage and maximize the skills and expertise of community members looking for **volunteer opportunities.**

## Our Strategic Goal #3: Maintain & Update the CNMISL Infrastructure

1) Continue to **upgrade the CNMISL Integrated Library System and have up-to-date technology access** and technology infrastructure to increase efficiency, improve speed of access and provide enhanced security for confidential information, wireless services, mobile applications, additional services and informational resource.



2) Develop and support libraries as **local and community hubs for broadband connectivity**



3) All CNMI Public libraries will offer and provide **e-books and expanded digital collection resource.**



# PERFORMANCE

## Joeten-Kiyu Public Library *"Communities thrive at your public library"*

Library Visits **147,983**  
 Registered users **51,626**  
 Public Service Hours **1,769**  
 Days Opened **216**  
 Reference Transactions **3,045**  
 TOTAL Circulation of Materials **40,225**  
 TOTAL Physical Item Circulation **46,277**  
 TOTAL Print Materials **82,199**

**Collaborative Summer Library Program**  
 196,980 minutes read  
 443 toddlers, children, teens, and adults participated in summer reading 2019.

### Internet/Technology Use

Saipan **16,035**  
 Tinian **3,096**  
 Rota **2,312**

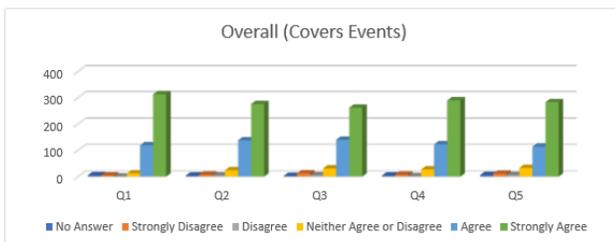
The Joeten-Kiyu Public Library is a member of the following: American Library Association (ALA), Chief Officers of State Library Agencies (COSLA), Young Adult Library Services Association (YALSA), National Library of Medicine (NLM) of the National Institutes of Health, Association for Rural and Small Libraries (ARSL), Public Library Association (PLA), Association of Bookmobile Outreach Services (ABOS), Commonwealth Association of Archives, Libraries, and Museums (CAALM), Pacific Islands Association of Libraries, Archives, and Museums (PIALA), Hawaii Library Association (HLA), Saipan Chamber of Commerce (SCC), and a deposit branch library for the Hawaii State Library for the Blind and Physically Handicapped of National Library Service at the Library of Congress.

#### Bookmobile (BKM)

Month	No. of Patrons		MIFI Usage		Laptop Use		Card Issued		Application		Incentives	
	FY18	FY19	FY18	FY19	FY18	FY19	FY18	FY19	FY18	FY19	FY18	FY19
OCT	3,018	-	25	-	25	-	253	-	503	-	2,013	-
NOV	3,426	-	24	-	24	-	1	-	389	-	706	-
DEC	908	-	11	-	11	-	-	-	42	-	171	-
JAN	2,042	8,540	967	4,271	1,104	4,271	226	94	426	94	455	8,540
FEB	2,481	3,926	489	1,218	541	1,215	96	41	791	613	1,729	3,398
MAR	2,484	3,854	579	1,402	547	1,402	96	153	777	478	1,727	3,414
APR	5,981	17,141	401	3,139	262	3,139	18	100	471	613	2,193	10,245
MAY	6,264	8,512	210	1,237	210	1,237	48	273	1,798	559	2,505	1,296
JUN	9,594	3,308	263	1,236	131	1,236	34	51	34	59	1,918	178
JUL	9,018	7,465	81	1,044	81	1,044	114	54	145	54	6,904	1,635
AUG	281	5,460	70	2,791	70	2,791	60	170	558	174	178	5,954
SEP	2,288	2,941	68	1,231	41	332	11	18	722	306	1,830	1,138
<b>TOTAL</b>	<b>47,785</b>	<b>61,147</b>	<b>3,188</b>	<b>17,569</b>	<b>3,047</b>	<b>16,667</b>	<b>957</b>	<b>954</b>	<b>6,656</b>	<b>2,950</b>	<b>22,329</b>	<b>35,798</b>

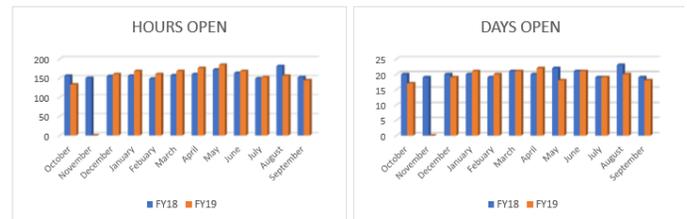
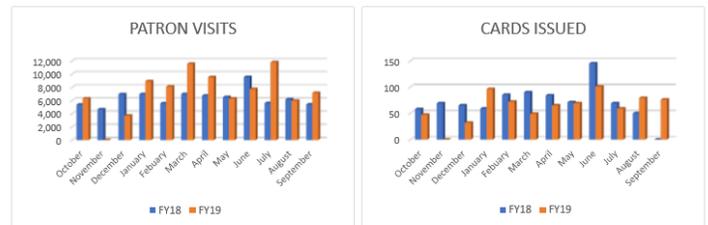
#### Front Circulation Details

Month	Patron Visits		Cards Issued		Hours Open		Days Open	
	FY18	FY19	FY18	FY19	FY18	FY19	FY18	FY19
October	5,370	6,297	58	47	156	133	20	17
November	4,651	0	69	0	150	0	19	0
December	6,950	3,702	65	32	155	160	20	19
January	6,962	8,918	59	96	156	168	20	21
February	5,551	8,110	65	72	148	160	19	20
March	6,966	11,546	80	49	157	168	21	21
April	6,734	9,532	84	65	160	176	20	22
May	6,509	6,294	71	69	172	184	22	18
June	9,549	7,724	145	101	163	168	21	21
July	5,600	11,788	69	59	149	152	19	19
August	6,175	5,966	50	79	181	156	23	20
September	5,396	7,136	-	76	152	144	19	18
<b>Total</b>	<b>76,423</b>	<b>87,013</b>	<b>845</b>	<b>745</b>	<b>1,899</b>	<b>1,769</b>	<b>243</b>	<b>216</b>



Answer	Question 1 (Q1)	Question 1 (Q2)	Question 3 (Q3)	Question 4 (Q4)	Question 5 (Q5)
No Answer	5	4	3	4	6
Strongly Disagree	4	7	12	7	11
Disagree	0	4	5	2	6
Neither Agree or Disagree	12	24	31	27	33
Agree	119	138	140	123	114
Strongly Agree	313	276	262	290	283

Answer	Question 1 (Q1)	Question 1 (Q2)	Question 1 (Q3)	Question 1 (Q4)	Question 1 (Q5)
No Answer	1%	1%	1%	1%	1%
Strongly Disagree	1%	3%	5%	2%	4%
Disagree	0%	1%	1%	0%	1%
Neither Agree or Disagree	3%	5%	7%	6%	7%
Agree	26%	30%	31%	27%	25%
Strongly Agree	69%	61%	58%	64%	62%

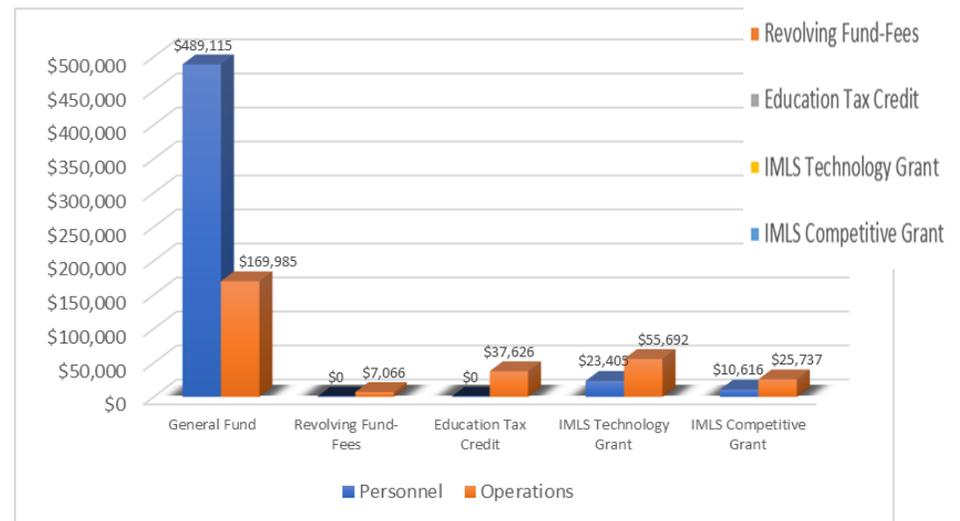
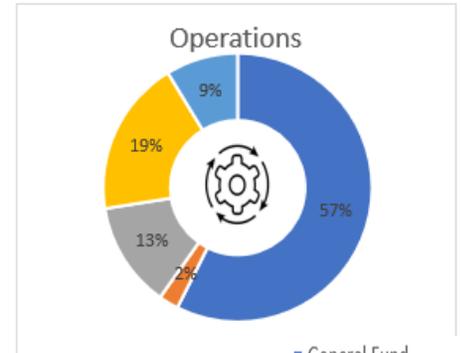
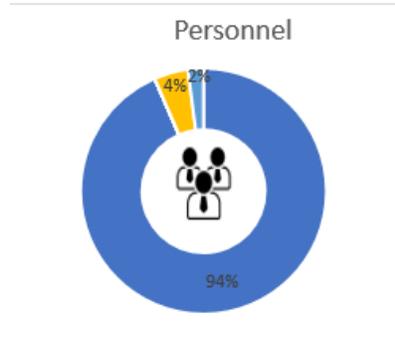


Questions:	Event Title	Total Surveys Submitted
1. My child learned something by participating in the Joeten-Kiyu Public Library Collaborative Summer Library Program.	Art @ My Library	78
	Beads Jewel Making	13
2. I feel that my child is more confident about what he/she just learned.	Book Club	22
	Class Fieldtrip	97
3. My child intends to apply what he/she just learned.	Computer Class	15
4. My child is more aware of resources and services provided by the library.	Internet Camp	30
	Other	127
5. My child is more likely to use other library resources and services	Summer Program	71
	<b>TOTAL</b>	<b>453</b>

# BUDGET Joeten-Kiyu Public Library *"Communities thrive at your public library"*

Major developments of JKPL's FY 2019 Budget include the following:

- Personnel budget request remains the same. The need to maintain core staff to address perennial "understaffing" in direct correlation to increased patron traffic and overwhelming workload has been satisfied this past fiscal year. With the current number of staff, and statistics indicates JKPL have a better efficiency, customer care, and systematic compilation of performance indicators. In line with CNMI State Library LSTA Strategic 5-Year Program Goals: Literate CNMI, 21st Century Skills, and Maintain and Upgrade the CNMISL Technology Infrastructure.
- In light of decreased operational budget, the JKPL operations will be affected significantly. Until such funding is made available, JKPL plans to take an aggressive fundraising campaign, increase grant submissions, strengthen partnerships, cost share library facilities, programs and services in order to offset decreased funding.
- PL 20-67 (HB 20-173) appropriated \$134,532.00 in operations for 2019 JKPL. The requested amount is to pay cleaning services to provide better services, conducive and clean environment, to help defray JKPL's telecommunication E-Rate share as well as cover the bare minimum for our daily operations.
- Utilities budget: We are keeping our utilities allocation at \$90,000.



Description	Personnel	Operations	Total
General Fund	\$489,115	\$169,985	\$659,100
Revolving Fund-Fees	\$0	\$7,066	\$7,066
Education Tax Credit	\$0	\$37,626	\$37,626
IMLS Technology Grant	\$23,405	\$55,692	\$79,097
IMLS Competitive Grant	\$10,616	\$25,737	\$36,353
<b>Total</b>	<b>\$523,136</b>	<b>\$296,106</b>	<b>\$819,242</b>



# FUTURE DIRECTION Joeten-Kiyu Public Library

*"Communities thrive at your public library"*

## Challenges and Priorities

As we look back at the 28 years since the opening of the Joeten-Kiyu Public Library and our dedication to providing and promoting literacy and free access to information in the CNMI, we face challenges— many of which relate to an increase in the demand for library services and programs.

Since the day two remarkable businessmen came together the late Jose "Joeten" Tenorio and Manuel Villagomez "Kiyu," who had a vision for our Commonwealth, their legacy continues on through in our State Library. We thank them for their generosity in giving the Joeten-Kiyu Public Library to the CNMI. Throughout the years the library administered service to an increasing population with overwhelming request to access the benefits provided. In 2012, the library accommodated 36, 248 patrons which elevated to 147,983 patron visits in 2019. This figure amounted to approximately 308% increase which is alarming in terms of meeting the demands of the community.

The use of the library for conferences, study rooms, and professional development courses are limited as to how many participants may attend due to the availability of space. Coordinating and scheduling library services, programs, and event planning throughout the year becomes a challenge as the library visitor increases indicates an increase of those who wish to partake in the activities. Many rely on these activities for alternative options and to deter those who may be enticed into criminal involvement.

As we address and meet the challenges of the CNMI, our commitment to public service and our community partners/patrons, and the CNMI will continue to guide us. We thank the Office of the Governor, the Friends of the JKPL, the numerous donors/sponsors both private and public, our community partners, our volunteers, and most especially the community for your patronage and support.



**THANK YOU FOR YOUR INTEREST IN THE JOETEN-KIYU PUBLIC LIBRARY**

**We welcome your comments on how we can make this report more informative for our readers.**

**Please send your comments to:**

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