



# CITIZEN CENTRIC REPORT

## FISCAL YEAR 2023

### WHO WE ARE

The CNMI Department of Labor (Tinian) is tasked with enforcing CNMI Labor laws pursuant to its powers, duties and authority under the N.M.I. Administrative Code, Subchapter 80-10.

Other tasks may include assisting status qualified applicants attain employment within the private sector; and to leverage stakeholder resources and services to develop work skills for employment and career advancement opportunities. We assist private sector employers meets goals in relation to the workforce participation objectives and requirement as outlined in their Workforce Plans.

The department is comprised of the Division of Employment Services, Labor Enforcement Section and Administrative Services Section. We provide services to status qualified applicants; CNMI permanent residents; U.S. permanent residents and their immediate relatives; foreign national workers; and private sector employers.



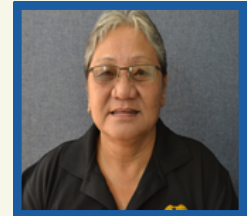
SAN NICOLAS, Jay Jess  
**Resident Department Head**



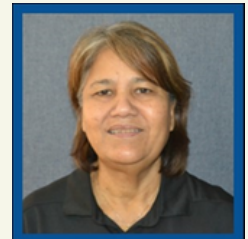
BARCINAS, Anthony M.  
**Assistant Resident Director**



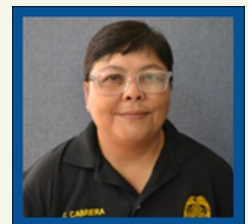
REYES, Marie K.  
**Administrative Officer I**



SAN NICOLAS, Sabina DLG.  
**Job Placement Officer**



BORJA, Jeanette H.  
**Job Placement Assistant**



CABRERA-VICHES, Ramona P.  
**Labor Law Enf. Spec. III**



KING, Patrick Jake C.  
**Labor Law Enf. Spec. I**

### MISSION STATEMENT

To enforce CNMI Labor laws pursuant to its powers, duties and authority under the N.M.I. Administrative Title Code, Subchapter 80-10. Department of Labor, Section 80-10.1. Authority to its power, duties and authority under the Immigration Conformity Act of 2010, P.L. 17-1; the Commonwealth Employment Act 2007, P.L. 15-108 as amended; the Minimum Wage and Hour Act, as amended; and Public Laws No. 11-6, 12-11 and 12-59 as amended, that shall govern the employment of citizens, permanent residents, foreign national workers, and other non-immigrant aliens in the Commonwealth of the Northern Mariana Island.



**DIVISION OF EMPLOYMENT SERVICES**

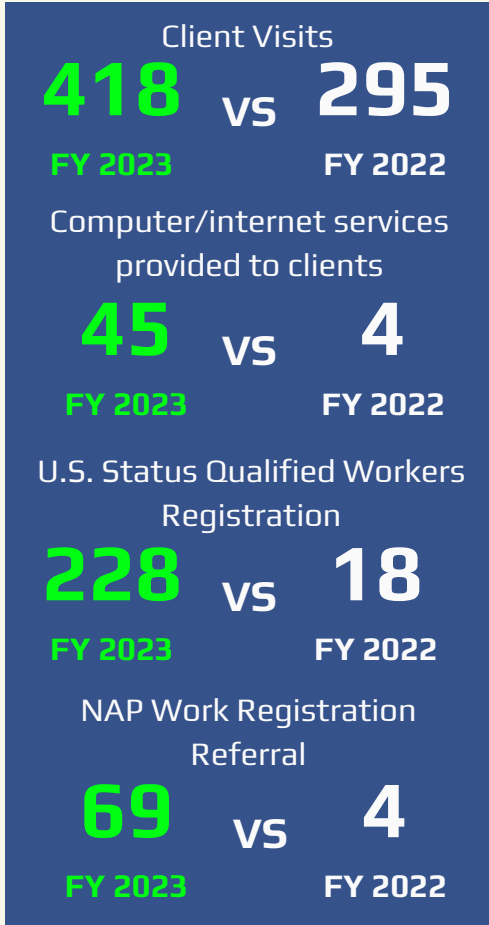
Operate the JVA system, manage the work with individual citizens, CNMI permanent residents, and U.S. permanent residents to match persons seeking jobs to jobs that are or will be become available; and to find and coordinate resources from other agencies for job readiness including any necessary training, internship, practice, or other prerequisites to placing citizens in jobs. Will also manage the follow-up after citizens are placed in jobs to ensure against hostile workplaces, help secure adequate opportunities to advance, monitor effective dispute resolution, and other matter as assigned by the Secretary (NMI Administrative Code Chapter 80; Section 80-10.4 Organization; subsection 10.4-115).

**LABOR ENFORCEMENT SECTION**

Manage enforcement of requirements both with respect to the employment of citizens, CNMI permanent residents, and U.S. permanent residents; and with respect to employment of non-immigrant aliens in the Commonwealth. Will also manage enforcement of minimum wage and other matters as assigned by the Secretary (NMI Administrative Code Chapter 80; Section 80-10.4 Organization; subchapter 10.4-125).

**ADMINISTRATIVE SERVICES SECTION**

Manage the Department’s payroll, contracts, standard forms for various administrative functions, standard operating procedures, and other administrative matters as assigned by the Secretary (NMI Administrative Code Chapter 80; Section 80-10.4 Organization; subchapter 10.4-140).



# GOALS & OBJECTIVES



INCREASE EMPLOYMENT NUMBERS FOR STATUS QUALIFIED WORKERS FOR TINIAN PRIVATE SECTOR.

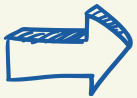


DEVELOP AND INITIATE MORE PUBLIC OUTREACH PROJECTS.



INCREASE ENFORCEMENT ACTIVITIES.

## PLAN



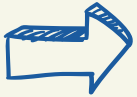
Continue working with employers to ensure timely submissions of the Total Workforce Listing (TWL) in accordance with NMIAC § 80-20.1-505 (b);



Have the Labor Enforcement Section ensure Tinian private sector employers adhere to the Workforce Participation Minimum Percentage requirement in accordance with 3 CMC § 4525 and NMIAC § 80-20.1-210 (c)(3);



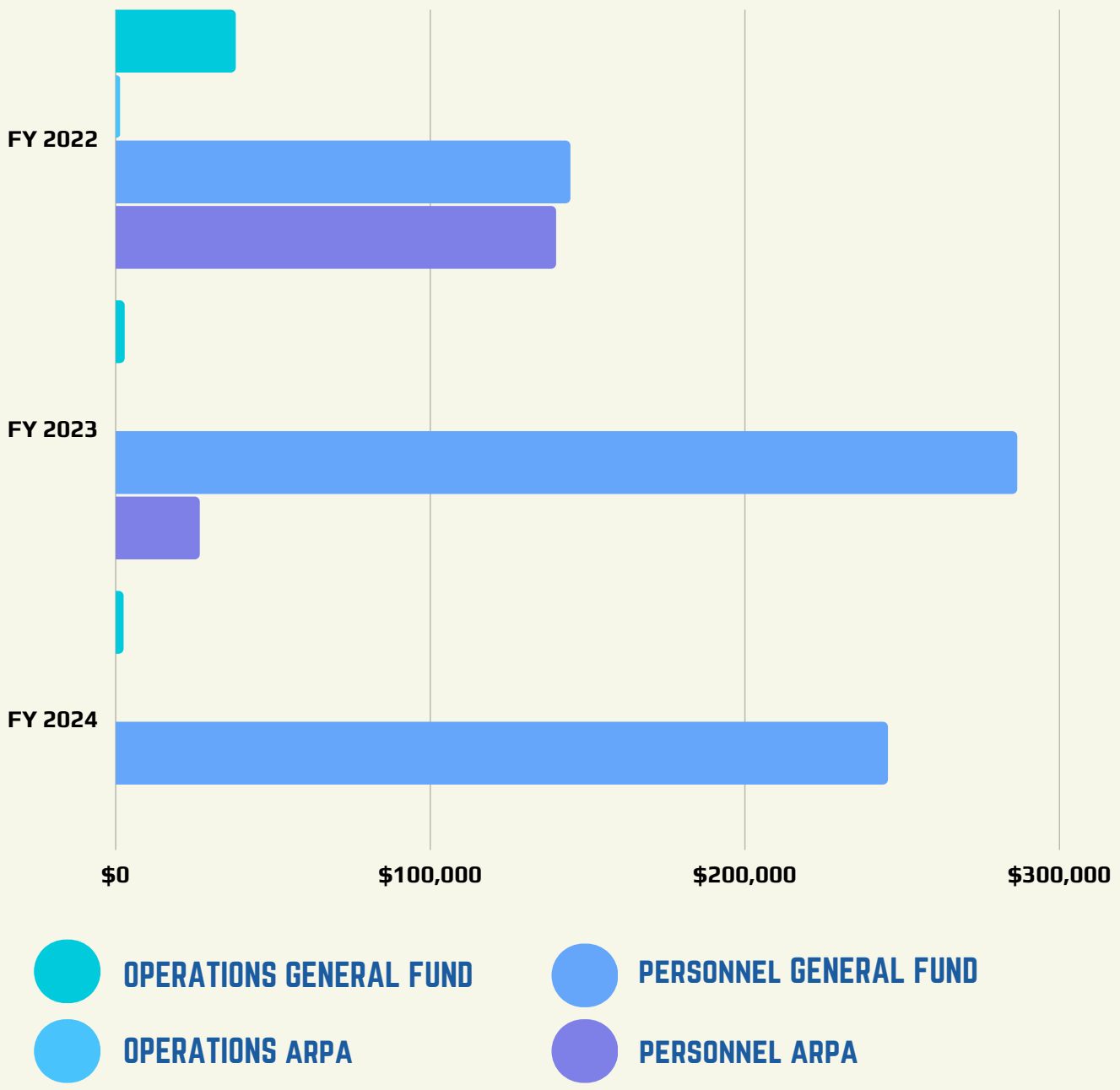
Have the Division of Employment Services work with employers to fulfill objectives specified in their Workforce Plan in accordance with NMIAC § 80-20.1-510 (c);



And work with various stakeholders such as WIOA in providing services to Tinian employers.

***Our numbers are up for FY 2023.*** *The number of clients who come to our office for assistance has increased. Registration activities also increased.*

*The greatest challenge moving forward in FY 2024 is the “zero” appropriations for Operations. We rely on operation funds to pay for basic expenses such as office space rent, communications, office supplies, fuel and repairs of office equipment when necessary. So much of our time and effort may be diverted to locating funding sources every month to remain operational. Time spent providing public services will be affected at some level and possibly suspended on some occasions. An example would be one instance when both telephone and internet service was disconnected due to non-payment of a communication bill.*



	OPERATIONS GENERAL FUND	OPERATIONS ARPA	PERSONNEL GENERAL FUND	PERSONNEL ARPA
<b>FY 2024</b>	\$2,517	\$0	\$245,051	\$0
<b>FY 2023</b>	\$2,862	\$0	\$286,153	\$26,690
<b>FY 2022</b>	\$1,398	\$38,124	\$144,437	\$139,795

\*ARPA: AMERICAN RESCUE PLAN ACT

