



COMMONWEALTH OF THE NORTHERN MARIANA ISLAND

BOARD OF PROFESSIONAL LICENSING AND HEALTH CARE PROFESSIONS LICENSING BOARD 2024 Citizen Centric Report

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BOARD OF PROFESSIONAL LICENSING



Roy P. Reyes, CE (Chairman) Denn M. Manglona, CE (Vice-Chairman) Elizabeth S. Balajadia, CE (Secretary)

Gregorio Q. Castro (Public Member, Tinian) Lilio B. Tiples, REA (Member, Appraiser)

OUR MISSION:
The Board of Professional Licensing is to protect the public's health, safety and welfare through its regulations on the practice of engineering, architecture, land surveying, landscape architecture and real property appraisal within the Commonwealth.
Established by Public Law 14-95



HEALTH CARE PROFESSIONAL LICENSING BOARD



Theodore R. Parker (Chairman) Dr. Martin P. Rohringer, MD (Vice Chairman) Dr. Glenda S. George (Secretary)

Tiffany Willes, MD (Member, Physician) Angelica C. Sabino, DDS (Member, Dentist)

OUR MISSION:
The Health Care Professions Licensing Board (HCPLB) is to provide services and initiatives that promote patient safety, quality of health care and regulatory best practices.
Established by Public Law 15-105



AGENCY OVERVIEW

The Board of Professional Licensing (BPL) and the Health Care Professions Licensing Board (HCPLB) are two key regulatory agencies with a shared mission to safeguard the community by maintaining high standards of professional practice across all licensed sectors.

The Board of Professional Licensing (BPL) oversees and regulates non-health professional fields, ensuring that individuals and businesses meet established qualifications, ethical standards, and legal requirements. The Board is composed of five members: three civil engineers, one public member, and one appraiser. Two of these members represent the islands of Rota and Tinian.

The Health Care Professions Licensing Board (HCPLB) regulates health care and medical practitioners to ensure that only competent, qualified, and ethical professionals are authorized to provide care to the public. The HCPLB board consists of five members: two physicians, one pharmacist, one dentist, and one clinical psychologist.

Both BPL and HCPLB are funded through a segregated, restricted special revolving account within the general fund, sustained by license fees. Additional funds are provided through local appropriations to support and the salaries of two office staff members. In FY2024, the Investigator position was eliminated following the expiration of ARPA funds, which had previously supported 20% of personnel costs. The office now operates with only two staff - the Executive Director and the Administrative Assistant.

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During FY2024, optimizing the online licensure process and the tracking system remained significant challenges. With the Energov system discontinued in early 2023, both boards reverted to manual processing of hundreds of applications. However, in FY2024, the Secretary of Finance approved collaboration with Localgov, a U.S.-based company, to continue the transition toward automation. The Localgov system aims to provide secure online payments and improve data management for applications and renewals. By 2025, BPL and HCPLB expect to fully configure and implement the system to streamline workflows, fees, and communication among staff, board members, and clients.

HIGHLIGHTS/ DEMOGRAPHICS

THE CNMI BPL REGULATES FOURTEEN (14) PROFESSIONS AND THE HCPLB REGULATES 26 HEALTHCARE PROFESSIONS EXCLUDING NURSES. BOTH BOARDS REGULARLY REVIEW AND UPDATE REGULATIONS TO ENSURE ALIGNMENT WITH NATIONAL STANDARDS AND GUIDELINES.

BOARD OF PROFESSIONAL LICENSE						
PROFESSION	Total Active License	OCTOBER 2023 - SEPTEMBER 2024				
		New	Renewed	Inactive	Denied	Revoked
Appraiser	6	0	6	0	0	0
Architecture Engineer	1	0	1	0	0	0
Architecture	32	3	27	5	0	0
Chemical Engineer	0	0	0	0	0	0
Civil Engineer	92	13	66	8	0	0
COA	45	4	41	5	0	0
Electrical Engineer	24	4	20	6	0	0
Environmental Engineer	5	2	5	0	0	0
Fire Protection Engineer	10	1	9	1	0	0
Industrial Engineer	1	0	1	0	0	0
Land Surveyor	17	3	14	1	0	0
Landscape Architect	5	2	3	1	0	0
Mechanical Engineer	29	4	25	0	0	0
Structural Engineer	26	0	26	7	0	0
TOTAL:	293	36	244	34	0	0

BPL - 14 Regulated Professions

BPL - 2024	
Total Active License	293
Number of Initial License	36
Number of Renewed License	244
Number of Non-Renewed License	34
Complaints reported	0
License revoked	0
Denied Application	0

October 2023 - September 2024		
Residence	Non-Residence	Total No. of Licensee
61	221	282
20%	80%	

HEALTH CARE PROFESSIONS LICENSING BOARD						
PROFESSION	Total Active License	OCTOBER 2023 - SEPTEMBER 2024				
		New	Renewed	Inactive	Denied	Revoked
Acupuncture	1	0	1	1	0	0
Addiction Professional	3	2	1	0	0	0
Chiropractor	2	0	2	1	0	0
Clinical Laboratory	2	0	2	0	0	0
Clinical Psychology Associate	1	1	0	0	0	0
Dental Hygienist	4	0	4	2	0	0
Dental Therapist	15	4	12	5	0	0
Dentist	27	9	21	7	0	0
Embalmer	1	0	1	0	0	0
Emergency Medical Technician	42	7	40	12	0	0
Licensed Marriage and Family Therapy	2	2	1	0	0	0
Medical Laboratory Technologist	28	6	24	13	0	0
Occupational Therapist	25	15	13	21	0	0
Optometrist	4	0	4	1	0	0
Pharmacist	36	12	26	7	0	0
Certified Pharmacy Technician	32	16	17	5	0	0
Pharmacy	29	14	21	2	0	0
Pharmacy Intern	2	1	1	5	0	0
Physical Therapist	19	7	12	8	0	0
Physicians	172	66	111	57	0	0
Physician Assistant	24	6	19	10	0	0
Podiatrist	2	0	2	0	0	0
Professional Counselors	3	1	3	3	0	0
Psychologist	12	1	11	0	0	0
Radiology Technologist	32	3	31	3	0	0
Social Worker	14	3	13	1	0	0
TOTAL:	534	176	393	164	0	0

HCPLB - 26 Regulated Professions

HCPLB - 2024	
Total Active License	534
Number of Initial License	176
Number of Renewed License	393
Number of Non-Renewed License	164
Complaints reported	4
License revoked	0
Denied Application	0

October 2023 - September 2024		
Residence	Non-Residence	Total No. of Licensee
304	349	653
46%	54%	

FINANCES

THE CNMI BPL AND HCPLB SURVIVES ON THREE SOURCES OF INCOME:
 (1) LOCAL APPROPRIATION, (2) BPL LICENSE FEES, AND (3) HCPLB LICENSE FEES.

REVENUE SOURCES:	Amount
General Fund	\$77,107.00
BPL Revolving Fund	\$85,236.00
HCPLB Revolving Fund	\$86,212.00

FY2024 BPL Revenue from License Fees	Amount
Application Fees	\$28,620.00
TOTAL Revenue from Fees	\$28,620.00

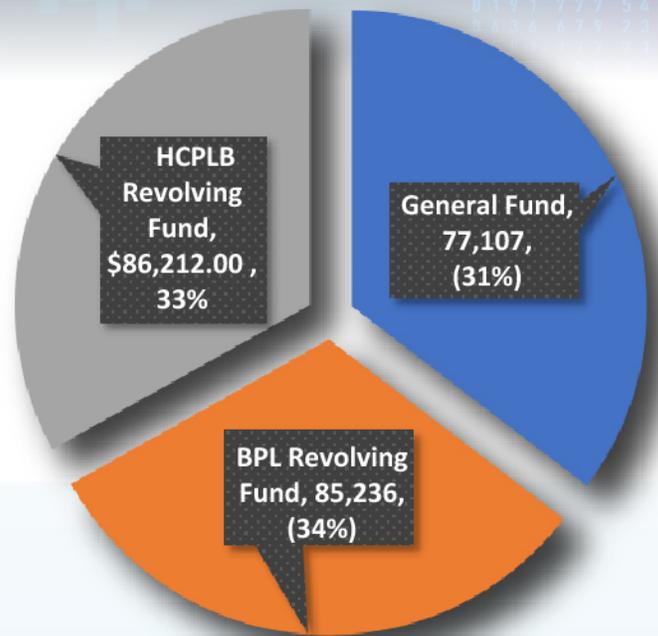
FY2024 HCPLB Revenue from License Fees	Amount
Application Fees	\$42,075.00
TOTAL Revenue from Fee	\$42,075.00

General Fund - Acct. No. 1556		
Operations	Expense	% Used
Personnel	\$68,193.00	88%
TOTAL Personnel & Operations	\$68,193.00	88%

BPL Revolving Fund - Acct. No. 1962A	
Operations	Amount
Carryover from previous years:	\$ 85,236.00
Revenue Collected from License FY2025:	\$ 28,620.00
Total Revenue:	\$ 113,856.00
TOTAL Operational Expense FY2024	31,830.00
% USED	28%

HCPLB Revolving Fund - Acct. No. 1962B	
Operations	Amount
Carryover from previous years:	\$ 84,910.00
Revenue Collected from License FY2025:	\$ 42,075.00
Total Revenue:	\$ 126,985.00
TOTAL Operational Expense	40,773.00
% USED	32%

FY2024 Revenue Source Breakdown



What's Next . . .

KEY INITIATIVES

While the CNMI's Professional Licensing Office's responsibilities appear routine, they come with challenges.

Over the last three years, the program has continued to put significant effort into keeping our regulations up to date. The CNMI BPL and HCPLB are both more complex, with new trends, studies, findings, treatment options, and ever-changing technologies. BPL and HCPLB will continue to work on the following initiatives:

- Continue with the training to maximize the Munis Financial Management System
- Automate client information and licensing data
- Upgrading the website to be more informative and user-friendly

